

NEXT STEP: Your Listing Agreement

REVIEW. SIGN. PREPARE. WE GET TO WORK.

You've completed your intake form—thank you!
Now we move forward with drafting your listing agreement package.

You Handle
the Signatures.

*I Handle
the Busy Work.*

*My job is to gather,
prepare and organize—so
selling your home is easier
for you. ♥*

*Our goal is simple:
a smooth process
for you and a
strong start for
your home. ♥*

*For Sale
YOUR HOME.
OUR PRIORITY.*

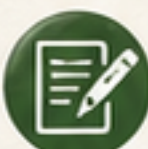
1 EASY DIGITAL SIGNING



We use a secure digital tool to present your documents and obtain your signature online.



When you sign, copies are automatically delivered to you for your records.



Prefer paper? No problem. Just let me know and we'll make arrangements.

2 YOUR LISTING AGREEMENT PACKAGE

One cohesive package includes:



The Listing Agreement
The agreement between you and our brokerage.



Brokerage Disclosures
Important information required from our brokerage.



Seller Disclosures
Information you provide to potential buyers.

The number of pages and total length of the package varies based on your property type and location.

3 WHAT I'M DOING BEHIND THE SCENES

While you review and sign, I'm already working to take things off your plate.



ASSOCIATION DOCUMENTS
If your home is in an association, I collect and provide all required association documents for buyers.



OPEN PERMIT CHECK
I proactively check for any open permits to help avoid surprises down the road.



CDD & MSTU INFORMATION
I collect any applicable financial information. Don't know what these are? They may not apply to your community.



OTHER ADMINISTRATIVE RESEARCH
I gather and verify other key details needed for a smooth and successful sale.

*I handle the busy work—so
you can focus on what matters. ♥*

4 REVIEW YOUR WAY

You choose what works best for you.

**On Your Own,
At Your Pace**

Review the documents on your computer and reach out with any questions.

OR

**Together,
If You Prefer**

I'm happy to walk you through the documents and answer your questions with you.

I'm here and available however you prefer. ♥

5 WATCH YOUR INBOX



I will send you a text notification when your listing agreement package has been sent.



These documents come from an automated system. Occasionally, email providers may route them to your junk or spam folder.



If you don't see them in your inbox, please check your junk or spam folder.



Still can't find them? Please let me know!

*A great partnership starts
with clear communication and
a strong foundation. ♥*

Here's to a great partnership!

PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS.

RENEE HAHN

YOUR NAPLES REAL ESTATE EXPERT

